

## Employer Helpful Resources

**Enhanced Cleaning & disinfecting of your Facility after person suspected/confirmed to have COVID 19**

<https://www.cdc.gov/coronavirus/2019-ncov/prepare/disinfecting-building-facility.html>

**EPA suggested Cleaning supplies & provider websites**

<https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2>

**When staff is returning back to work be sure to establish return to work protocols. Create your own checklist (see sample attached) & there are some online tools such as the CDC Self Check Guidance Link (interactive chat feature)**

<https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/steps-when-sick.html>

You can also create your own checklist: Ask Employee if they have any of the following symptoms?

- Fever
- Sore throat
- New or Worsening Cough
- New shortness of breath
- Temperature of at least 100 degrees.
- Have you traveled via airplane internationally or domestically in the past 14 days

If YES to any, restrict them from entering the building.

**Occupational Health Clinic providers are offering temperature check services or you can purchase your own, example:**

<https://www.amazon.com/Non-Contact-Infrared-Temperature-Surface-Measurement/dp/B07S6B9C68>

**Sample notification letter to employees (see attached) of confirmed COVID in workplace or below.**

We recently discovered that one of our employees has tested positive for coronavirus disease 2019 (COVID-19). Your safety is our primary concern at all times, and this email continues our commitment to that goal.

We will continue to follow our workplace policies, which include proper disinfection and transparency with our employees. There is currently no reason to assume you are infected simply because this individual contracted COVID-19, but we understand your desire to be apprised to the situation.

Please review these COVID-19 symptoms and monitor your health:

- Difficulty breathing
- Rough, dry cough that hurts your chest
- Fever of at least 100 F
- Loss of taste or smell

Please continue to follow all workplace guidelines and speak with your manager with any questions or concerns related to this situation. We appreciate all your hard work and resilience during this uncertain period.

### **Develop a response plan. Protect Workers during a Pandemic**

<https://www.osha.gov/Publications/OSHA-FS-3747.pdf>

- Be sure you have 6 ft safe distances in all work environments.
- Use plexiglass shields where necessary.
- Increase ventilation.

### **Return to Work after symptoms**

<https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/steps-when-sick.html>

CDC guidelines:

- No fever for at least 72 hours (that is three full days of no fever without the use of medicine that reduces fevers. AND
- Other symptoms have improved AND
- At least 7 days have passed since your symptoms first appeared.

<https://www.cdc.gov/flu/business/stay-home-when-sick.htm>

Request employee provide a medical certification to be released to work.

### **Phone Numbers for State Health Departments**

[https://www.cdc.gov/coronavirus/2019-ncov/downloads/Phone-Numbers\\_State-and-Local-Health-Departments.pdf](https://www.cdc.gov/coronavirus/2019-ncov/downloads/Phone-Numbers_State-and-Local-Health-Departments.pdf)

It's important to work with your State and local County Health & Human Services departments. They both should be part of your support & response plan.

**CDC Print Resources. Be sure to post signs in the restrooms, lunchrooms, sinks and employee boards.**

<https://www.cdc.gov/coronavirus/2019-ncov/communication/factsheets.html>